

**INFORMATION RELATED TO PRE-SCHOOL
ADMISSION FOR SESSION 2012-13 GENERAL CATEGORY**

AGE CRITERIA: Child should be 3+ years as on 31st March 2012.

PROCEDURE:

- The Registration Form available at the school counter from **January 2, 2012 to January 13, 2012** between 9 am to 12 noon.
- **The Registration Form duly completed should be submitted at the Reception within three days of receiving the form** (Timings 9 am to 12 noon) along with the **attested copy of the birth certificate of the child.**
- The forms issued on January 13, 2012 should be submitted on January 16, 2012. **Beyond January 16, 2012, registration forms will not be accepted.**
- The intimation of short listed candidates (according to the point system mentioned below) will be given to the parents through email / phone for verification of documents.

POINT SYSTEM:

- Area 20 points
- Sibling 20 points
- First Born 20 points
- Transferable job 20 points
- Alumni of the school 20 points

Please note that sibling points will be granted only for real brother and sister studying in the same school

PARENTS OF SHORTLISTED CANDIDATES MUST CARRY FOLLOWING DOCUMENTS AT THE TIME OF VERIFICATION OF DOCUMENTS:

- Original Birth Certificate of the child
- Proof of residence
- Identity card and report card of brother / sister as proof of sibling.
- Affidavit of the first born child
- Proof of transferable job
- School certificate in case of alumni

Total number of seats for Preschool = 240

EWS	60 SEATS (25%)
MANAGEMENT	48 SEATS (20%)
STAFF	12 SEATS (5%)
GENERAL CATEGORY	120 SEATS

**INFORMATION RELATED TO PRE-SCHOOL
ADMISSION FOR SESSION 2012-13 Under EWS CATEGORY**

AGE CRITERIA: Child should be 3+ years as on 31st March 2012

Total number of seats for Preschool = 240

EWS	60 SEATS (25%)
MANAGEMENT	48 SEATS (20%)
STAFF	12 SEATS (5%)
GENERAL CATEGORY	120 SEATS

Admission under EWS Category will be done on the basis of draw of lot.

Parents seeking admission under **Economically Weaker Section Quota** should contact in the school office **between January 2, 2012 to January 13, 2012 (Timings: 9 am to 11 am)**. Following documents are to be submitted for the admission process.

- Birth Certificate of the child.
 - Income certificate issued by the revenue officer not below the rank of Tehsildar or BPL Ration card (Yellow Coloured) or AAY Ration card (Pink Coloured).
 - Ration card issued in the name of parents (mother / father) having the name of the child.
 - Residence Proof of living in Delhi for minimum 5 years.
- **Duly filled in EWS Form should be submitted in the school office within three days of the receipt of the form.**
 - **The forms issued on January 13, 2012 should be submitted on January 16, 2012. Beyond January 16, 2012, registration forms will not be accepted.**
 - **The date of draw will be displayed on 4th February 2012 at 10 am in the school.**

Principal